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***Minutes for Tuesday, January 14th at 3:15pm***

***at the Willsboro Central School Distance Learning Room***

1. **Call the meeting to order at 3:20pm**
2. **Attendance:** 
   * **Heather Sheehan**
   * **Catherine Kaleita**
   * **Trisha Sheehan**
   * **Hannah Neilly**
   * **Tara Valachovic**
   * **Shannon Passno**
   * **Dawn Bronson**
   * **Jennifer Moore**
   * **Deanna Wood**
   * **Sarah Paquette**
   * **Via Zoom: Amber Hamilton**
3. **Accept the minutes as presented.**
4. **Update from Treasurer**
   * **The total in the account is $4,982.35**
   * **Send logo to Ms. Valachovic & Ms. Passno to print blank thank you cards for the PTO**
   * **Send handwritten thank you’s to the addition donors since the last round of thank you’s.**
5. **Review of our accomplishments from the start of the PTO to the end of 2024.**
   * **Feedback that the teachers really appreciated the “mint” gifts**
   * **We did the following:**
     + **WCSPTO at Open House on 8/29/24**
     + **“Fall Festival” at K&R Ranch on 10/20/24**
     + **Haunted Hamlet in Essex on 10/26/24**
     + **Willsboro Hardware Trunk or Treat on 10/31/24**
     + **Bowling Tournament on 11/23/24**
     + **Staff appreciation mints in December**

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1. **Discussion regarding how we can support staff & students**
   * **Open House event**
   * **Giving Games**
   * **End of year celebration/field days**
   * **Art Show Refreshments**
   * **GYM: Gaga Pit?**
   * **School Supplies (more generic items to cut the cost for parents) (buy in bulk)**
   * **Parent Teacher Conferences to have refreshments and snacks**
     + **Maybe coffee, hot chocolate, water & pre-packaged snacks so they can be reused and there is no waste.**
   * **Develop a form for staff to ask for things (application process)**
     + **Can be a link to Google Classroom**
     + **On the PTO Website**
     + **Tab on PTO FB page**
2. **Next meeting: March 4th @3:15pm (smaller group will meet before the next meeting to talk about end of the year celebration/field days).**
3. **Adjourn @ 4:20pm**