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***Minutes for Tuesday, January 14th at 3:15pm***

 ***at the Willsboro Central School Distance Learning Room***

1. **Call the meeting to order at 3:20pm**
2. **Attendance:**
	* **Heather Sheehan**
	* **Catherine Kaleita**
	* **Trisha Sheehan**
	* **Hannah Neilly**
	* **Tara Valachovic**
	* **Shannon Passno**
	* **Dawn Bronson**
	* **Jennifer Moore**
	* **Deanna Wood**
	* **Sarah Paquette**
	* **Via Zoom: Amber Hamilton**
3. **Accept the minutes as presented.**
4. **Update from Treasurer**
	* **The total in the account is $4,982.35**
	* **Send logo to Ms. Valachovic & Ms. Passno to print blank thank you cards for the PTO**
	* **Send handwritten thank you’s to the addition donors since the last round of thank you’s.**
5. **Review of our accomplishments from the start of the PTO to the end of 2024.**
	* **Feedback that the teachers really appreciated the “mint” gifts**
	* **We did the following:**
		+ **WCSPTO at Open House on 8/29/24**
		+ **“Fall Festival” at K&R Ranch on 10/20/24**
		+ **Haunted Hamlet in Essex on 10/26/24**
		+ **Willsboro Hardware Trunk or Treat on 10/31/24**
		+ **Bowling Tournament on 11/23/24**
		+ **Staff appreciation mints in December**

   

1. **Discussion regarding how we can support staff & students**
	* **Open House event**
	* **Giving Games**
	* **End of year celebration/field days**
	* **Art Show Refreshments**
	* **GYM: Gaga Pit?**
	* **School Supplies (more generic items to cut the cost for parents) (buy in bulk)**
	* **Parent Teacher Conferences to have refreshments and snacks**
		+ **Maybe coffee, hot chocolate, water & pre-packaged snacks so they can be reused and there is no waste.**
	* **Develop a form for staff to ask for things (application process)**
		+ **Can be a link to Google Classroom**
		+ **On the PTO Website**
		+ **Tab on PTO FB page**
2. **Next meeting: March 4th @3:15pm (smaller group will meet before the next meeting to talk about end of the year celebration/field days).**
3. **Adjourn @ 4:20pm**